

Children and Families Practitioner - Oxfordshire

Responsible to:	Project Manager
Salary range:	£25,000
Contract:	12 months, Fixed-Term 6-month probation period
Working Hours:	This is a full-time position (37.5 hours per week). Flexible working hours to meet the needs of the family – Some evenings and weekends required.
Location:	Oxfordshire
Holidays:	25 working days per year, plus 8 Public Holidays
Pension:	4% employer's contribution stakeholder pension. Individual staff can choose their level of contribution.
DBS:	If offered the role you will be subject to an Enhanced DBS check. A previous criminal record does not exclude you from applying or being the successful applicant. Each case is judged on its merits.

Children and Families Practitioner Job Description

This post delivers a key function of our work, namely delivering direct support for children with a parent in prison. Children with a parent in prison face shame, stigma and isolation. This post will be responsible for delivering essential support to this vulnerable group of young people. This will involve directly supporting families impacted by parental imprisonment.

Main Responsibilities:

- Provide one-to-one support to families affected by imprisonment either face to face support or online support,
- Undertake a whole family assessment, manage family caseloads to address individual needs.
- Delivery of face to face and online group sessions for children and young people who have a parent in prison and deliver group sessions for parents caring for children impacted by parental imprisonment.
- Adopt flexible working while maintaining appropriate boundaries in provision of support, advice, and guidance to service users.

- Seek networking opportunities, building and maintaining strong relationships with stakeholders, partners and funders.
- Attend relevant meetings and network events on behalf of the organisation
- To take part in regular team meetings and demonstrate a commitment to team working.
- To be willing to take part in ongoing supervision and continued professional development ensuring you have an up-to-date understanding of legislation, policy and practice that are relevant to the role.
- Provide regular feedback to your line manager.
- To apply safeguarding and child protection procedures.

Practitioners will be responsible for delivering specialised support to families from the point of identification and onwards. Our work is unique in that we cooperate with families to develop personalised approaches in how best to support them with respect to individual circumstances.

Person Specification:

- Undergraduate degree
- Experience of working with children and young people and their families
- An understanding of working with disadvantaged or vulnerable groups
- Driver's licence and access to own vehicle
- Good negotiation, communication and interpersonal skills
- Ability to relate sensitively to the needs of prisoner's families.
- Ability to work with a wide variety of people at all levels.
- Ability and willingness to work independently and as part of a team.
- Ability to prioritise/manage workload in a pressurised environment.
- Computer literate
- Honest, punctual, reliable and trustworthy
- Able to maintain confidentiality.
- Calmness under pressure and when dealing with challenging or confrontational behaviour.

- Resilience and the ability to cope with emotionally draining and traumatic situations.
- Commitment to making a positive difference to the lives of service users.
- A positive, non-judgemental, empathetic and sensitive approach

To apply, please send your CV with an accompanying cover letter to info@childrenheardandseen.co.uk. This letter should explain why you are well suited to the role, what your understanding of our organisation's work is, and what you hope to bring to the position.

We will look at applications as they come in and reserve the right to close the process early depending on interest.